

AKRON MUNICIPAL COURT SMALL CLAIMS PROCEDURES

Please Fill In: Form titled "Akron Municipal Court Small Claims"
(PRINT) with the Plaintiff's name, address and telephone number;
the Defendant's name, address and phone number;
What the plaintiff alleges and the sum you are suing for
Followed by a brief statement of why you are suing

In the section marked "Affadavit of Complaint's Claim"
Print your name and date and then sign your name where
it's marked signature.....**This must be done in front of
a notary**

Filing Fees: \$120.00 for first defendant
\$20.00 for each additional defendant
\$20.00 for bailiff service within Summit County

MAKE CHECKS PAYABLE TO:
AKRON MUNICIPAL COURT

Mail Forms To: Akron Municipal Court
Debbie Walsh, Clerk of Courts
217 S. High Street
Room 837
Akron, OH 44308-1694