

Office of Court Administrator
 217 South High Street #713
 Akron, Ohio 44308
 Phone: (330) 375-2120
 Fax: (330) 375-2303

APPLICATION FOR EMPLOYMENT AKRON MUNICIPAL COURT

Position Title: _____

ELIGIBILITY WILL BE DETERMINED BY THE INFORMATION PROVIDED ON THIS APPLICATION FAILURE TO ANSWER EVERY ITEM TRUTHFULLY AND COMPLETELY MAY JEOPARDIZE YOUR OPPORTUNITY FOR EMPLOYMENT. WRITE "N/A" IF AN ITEM DOES NOT APPLY TO YOU. TYPE OR PRINT LEGIBLY IN INK. ATTACH ADDITIONAL PAGES AS NECESSARY.

Name	Last	First	Middle	Phone:
				Email:
PRESENT ADDRESS	Number	Street	Apt.#	City
				State Zip Code

If the job posting announcement states that a license or other certification is required, indicate information below:

Type of License/ Certificate	Number	Issuing State or Agency	Expiration Date
<input type="checkbox"/> Driver's <input type="checkbox"/> CDL _____ <div style="display: flex; justify-content: space-around; font-size: small;"> Class Endorsements </div>			

You must answer each of the following questions:

1. Have you ever been convicted of a felony? Yes No
2. Have you ever been convicted of any misdemeanor violations? Yes No
 (Exclude parking violations or juvenile convictions)
3. Do you have any arrests pending final disposition? Yes No
4. Have you had any military convictions? Yes No

If you answered YES to any question, complete the following section. Include the date of conviction, nature of the offense(s), court(s) where the matter was heard, and disposition. A disposition includes fines paid, jail sentences served, and/or probation. If you are unsure, contact the jurisdiction where conviction(s) occurred. Conviction(s) of a crime is not an automatic disqualification; however, certain convictions will disqualify you from consideration for certain positions. You may be fingerprinted prior to appointment and your complete conviction record will be reviewed.

NOTE: Failure to disclose conviction may be sufficient cause for disqualification or termination of employment. If more space is needed, attach a separate sheet.

Offense	Court	Date	Disposition / Penalty

AGREEMENT

I authorize any current or past employer or government agency to answer questions or provide accurate and truthful information regarding my background and agree to hold them harmless for release of such information.

I release the Akron Municipal Court and its agents from all actions, claims, damages, and demands which may arise now or in the future from the release of any records, reports, or information related to my application for employment.

I hereby certify that every statement I have made on this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for disqualification or dismissal. I also understand that the Akron Municipal Court may investigate the circumstances pertaining to any arrests and convictions and may accept or reject my application based upon the investigation. I understand that I may be required to verify all information provided on this application. I authorize the Akron Municipal Court and its agents to verify and investigate my education record, military service record, past employment, driving record, and criminal conviction history. I understand that I must notify the Court Administrator's Office of any change in my name, address, phone number or any other pertinent information.

Signature of Applicant

Date

Printed Name